



# RVSD Elementary Schools

## TECHNOLOGY ACCEPTABLE USE AGREEMENT AND RELEASE OF DISTRICT FROM LIABILITY (STUDENTS)

Annually, each student who is authorized to use District technology and their parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

The Ross Valley School District authorizes students to use technology owned or otherwise provided by the District as necessary for instructional purposes. The use of District technology is a privilege permitted at the District's discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. The District reserves the right to suspend access at any time, without notice, for any reason.

The District expects all students to use technology responsibly in order to avoid potential problems and liability. The District may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

### **Definitions**

District technology includes, but is not limited to, computers, the District's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through District-owned or personally owned equipment or devices.

### **Student Obligations and Responsibilities**

Students are expected to use District technology safely, responsibly, and for educational purposes only. The student in whose name District technology is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned.

Students are expected to practice the proper use of technology by following these expectations:

1. I will use all tech tools and equipment carefully and not damage, change or tamper with the hardware, software, settings or the network.
2. I will never use any form of electronic communication to harass, frighten, or bully anyone, and I will never be a cyber bully.
3. I will use the tech tools and the Internet for schoolwork only. I will only use the programs, databases, applications, and websites that my teacher has approved.
4. I will not share my passwords with anyone other than a trusted adult.
5. I will not search for, view, send or display inappropriate messages or pictures.
6. I will tell an adult if I read or see something that is inappropriate.
7. I will obey copyright laws, including not plagiarizing material from the internet.
8. I will not use my personal email account or any personal electronic device at school unless I have the permission of a staff member.
9. I will print only when my teacher tells me to.
10. I will follow the rules for proper online behavior and interact with others ethically and safely when on social network sites, blogs, wikis or when using any other Web 2.0 tools.
11. I understand that if I break any of these rules, I might not be able to use electronic devices or tech tools in my classroom or school and may have additional consequences.

### **Privacy**

Since the use of District technology is intended for educational purposes, students shall not have any expectation of privacy in any use of District technology.

The District reserves the right to monitor and record all use of District technology, including, but not limited to, access to the Internet or social media, communications sent or received from District technology, or other uses.

Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of District technology (such as web searches and emails) cannot be erased or deleted.

All passwords created for or used on any District technology are the sole property of the District. The creation or use of a password by a student on District technology does not create a reasonable expectation of privacy.

### **Personally Owned Devices**

If a student uses a personally owned device to access District technology, they shall abide by all applicable Board policies, administrative regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

### **Reporting**

If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of District technology, they shall immediately report such information to a teacher or other District personnel.

### **Consequences for Violation**

Violations of the law, Board policy, or this agreement may result in revocation of a student's access to District technology and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

### **Student Acknowledgment**

I have received, read, understand, and agree to abide by this Acceptable Use Agreement and other applicable laws and District policies and regulations governing the use of District technology. I understand that there is no expectation of privacy when using District technology. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.

Name (please print): \_\_\_\_\_

School: \_\_\_\_\_ School Year: \_\_\_\_\_ Grade: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Parent or Legal Guardian Acknowledgment**

*If the student is under 18 years of age, a parent/guardian must also read and sign the agreement.*

As the parent/guardian of the above-named student, I have read, understand, and agree that my child shall comply with the terms of the Acceptable Use Agreement. By signing this Agreement, I give permission for my child to use District technology and/or to access the school's computer network and the Internet. I understand that, despite the District's best efforts, it is impossible for the school to restrict access to all offensive and controversial materials. I agree to release from liability, indemnify, and hold harmless the school, District, and District personnel against all claims, damages, and costs that may result from my child's use of District technology or the failure of any technology protection measures used by the District. Further, I accept full responsibility for supervision of my child's use of their access account if and when such access is not in the school setting.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please print)

Signature: \_\_\_\_\_